



| 411 5TH AVENUE SOUTH, VIRGINIA, MN 55792

| (EG) 218.744.2211 (V) 218.749.5437

| FAX: 218.741.8522

| WWW.RRPS.ORG

Rock Ridge Guidelines For Visitor Input at School Board Meetings

In the interest of open communications, Rock Ridge Public Schools wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Visitor Input*.

1. Anyone indicating a desire to speak to an item included on the agenda during *Visitor Input* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.

Reminder: If you would like to address a topic that is not on the agenda, please complete the **Public Comment Form** a minimum of 24 hours in advance of the day of the scheduled meeting.

2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please keep your comments to a maximum of three minutes. Longer time may be granted at the discretion of the Board Chair.
4. During *Visitor Input*, the Board and administration listen to comments and respond immediately if necessary. *Visitor Input* is a time for the Board to listen to community input. It is not a time of discussion.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to the teacher or employee, the principal, the Executive Director of Human Resources, the Superintendent and finally in writing to the Board.

