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Rock Ridge Guidelines For Visitor Input at School Board Meetings

In the interest of open communications, Rock Ridge Public Schools wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Visitor Input*.

1. Anyone indicating a desire to speak to the school board during *Visitor Input* will be acknowledged by the Board Chair. When called upon to speak, please state your name and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.

Reminder: *If you would like to address the school board, a request must be submitted to the district office or school board chair or on an official form created by the district at least three (3) hours before the meeting. The school board chair may make exceptions and is authorized to use his/her discretion if a request is submitted less than three hours prior to the start of the school board meeting.*

2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please keep your comments to a maximum of three minutes. Longer time may be granted at the discretion of the Board Chair.
4. During *Visitor Input*, the Board and administration listen to comments and respond immediately if necessary. *Visitor Input* is a time for the Board to listen to community input. It is not a time of discussion.
5. Please be aware that personal attacks or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to the teacher or employee, the principal, the Executive Director of Human Resources, the Superintendent, and finally, in writing to the Board.

