



1405 PROGRESS PKWY, VIRGINIA, MN 55792 | 218.749.5437 | FAX: 218.741.8522 | WWW.RRPS.ORG

AFSCME Local Union #3 Sick Leave Recipient

July 1, 2025 – June 30, 2027

Article 9, Section A, Subd.5:

Employees shall be able to donate accrued vacation and sick leave to an employee who has exhausted their sick leave and has an immediate need due to a medical leave of absence, bereavement, or in case of other emergency. An employee may donate up to forty (40) hours of accrued vacation or sick leave each year to the sick leave account of another school employee.

I accept _____ hours of donated leave to be used during my approved unpaid leave of absence.

Signature of Recipient: _____ Date: _____

Return completed form to Business Office.

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SUPERINTENDENT: DR. NOEL SCHMIDT